

**PREVENTIVE LEGAL ADVOCACY / PRE-PETITION PROGRAM SAMPLE DATA POINTS, OUTPUTS,
AND OUTCOME MEASURES:**

SAMPLE DATA POINTS (CASE INFO):

Referral Source

Reason for declining referral if declined

Type of referrals made for non-eligible representation

Demographics info - for entire family unit

Age

Sex

Ethnicity

Language

Citizenship/Immigration status

Location

Sexual orientation

Marital status

Education

Employment

Income

Housing status

Number of dependents

Total number of children in household

Client type (father, mother, relative caregiver, etc.)

Active CPS investigation?

Active Safety Plan?

Dependency Petition Filed?

Time in care prior to program involvement

Past CPS investigations?

Identification of each legal issue (examples below)

Needs divorce

Needs custody order

Needs to resolve warrants

Needs to establish paternity

Identification of each social service need (examples below)

Needs transportation

Needs counseling

Needs housing

Needs furniture

Actions taken (examples below)

Advice only

Referrals made

Outside services obtained

Transportation provided

Spoke to CM

Spoke to Landlord

Attended Family Team Meeting

Entry of appearance filed

Motion filed

Track each team member's time

Time to permanency following program involvement

SAMPLE OUTPUTS:

Total number of referrals received

Total number of intakes performed

Total number of clients served

Total number of cases by case category (e.g. prevention / permanency)

Total number of legal issues addressed

Totals by service type (e.g. Information and advice, Case management by SW, In court representation)

Total time spent on cases by team member type

Total number of informational sessions held

Total number of trainings or other Dept outreach efforts

Percentage of cases where a parent ally, peer parent mentor, or youth ambassador was used

Average attorney caseload

SAMPLE OUTCOMES

FAMILY OUTCOMES

- a. Obtained or maintained custody of children
- b. Obtained or preserved right to visitation
- c. Obtained a divorce or annulment
- d. Obtained assistance in securing separation/property settlement agreement
- e. Obtained assistance in enforcing separation/property settlement agreement
- f. Obtained adoption for dependent child
- g. Avoided protective order/removal of children
- h. Obtained guardianship or conservatorship
- i. Prevented guardianship or conservatorship
- j. Obtained name change
- k. Avoided termination of parental rights
- l. Avoided or reversed administrative/judicial finding of child abuse/neglect
- m. Obtained family reunification
- n. Established paternity for child
- o. Obtained protection from domestic violence
- p. Obtained assistance with safety planning
- q. Obtained, preserved, or increased child support
- r. Obtained downward modification of child support
- s. Obtained, preserved, or increased spousal support
- t. Obtained downward modification of spousal support

- u. Obtained equitable distribution of marital property
- v. Obtained protection from adult abuse or neglect
- w. Obtained protection from adult financial exploitation
- w1. Obtained protection from domestic violence for a client aged 60 or over
- x. Improved terms of foster care plan
- y. Obtained advice and counsel on guardianship and/or power of atty
- z. Obtained advice & counsel on a Family matter
- aa. Obtained non-litigation advocacy services on a Family matter
- bb. Obtained referral on a Family matter
- cc. Obtained other benefit on a Family matter
- dd. Obtained representation in a Family matter-no other outcome
- ee. Obtained Guardian Ad Litem services in a family matter

HEALTH OUTCOMES

- a. Obtained, preserved or increased Medicare benefits/rights/services
- b. Obtained, preserved or increased Medicaid benefits/rights/services
- c. Obtained assistance with Medicaid planning
- d. Obtained or preserved FAMIS benefits
- e. Obtained, preserved or increased individual access to health care
- f. Prevented abuse or premature discharge, or assured quality care, in nursing home or mental treatment facility
- g. Obtained discharge from nursing home, assisted living facility or mental treatment facility
- h. Stopped, or obtained redress for, harmful medical treatment
- i. Obtained, or enforced terms of, health or disability insurance
- j. Obtained other financial assistance on a medical bill
- k. Obtained long-term care planning
- l. Obtained advice & counsel on a Health matter
- m. Obtained non-litigation advocacy services on a Health matter
- n. Obtained referral on a Health matter

- o. Obtained other benefit on a Health matter
- p. Obtained representation on a Health matter-no other outcome

HOUSING OUTCOMES

- a. Prevented eviction from subsidized housing
- b. Prevented eviction from public housing
- c. Prevented eviction from private housing
- d. Delayed eviction providing time to seek alternative housing
- e. Obtained access to housing
- f. Avoided or delayed foreclosure or other loss of home
- g. Prevented denial of public housing tenant's rights
- h. Avoided, or obtained redress for, illegal or unfair charges by landlord
- i. Overcame denial of tenant's rights under lease
- j. Enforced rights to decent, habitable housing
- k. Preserved or restored access to personal property
- l. Overcame, or obtained redress for, discrimination in obtaining housing
- m. Obtained repairs to dwelling/Improved housing conditions
- n. Obtained assistance in development/renovation of affordable housing
- o. Obtained advice & counsel on a Housing matter
- p. Obtained non-litigation advocacy services on a Housing matter
- q. Obtained referral on a Housing matter
- r. Obtained other benefit on a Housing matter
- s. Obtained representation on a Housing matter-no other outcome
- t. Avoided or delayed utility termination
- u. Secured Utility Services

INCOME / PUBLIC BENEFITS OUTCOMES

- a. Obtained, preserved or increased public assistance, TANF or other welfare benefit/right
- b. Obtained, preserved or increased workers compensation benefit/right

- c. Overcame denial of emergency assistance by DSS
- d. Overcame illegal or unfair application of welfare work requirement
- e. Avoided wrongful placement or term of training
- f. Obtained, preserved or increased Black Lung benefits/rights
- g. Obtained, preserved or increased food stamps eligibility/right
- h. Obtained, preserved or increased SSI benefit/right
- i. Obtained, preserved or increased SSD benefit/right
- j. Obtained, preserved or increased unemployment insurance benefits/rights
- k. Obtained, preserved or increased Veterans benefits/rights
- l. Obtained assistance with business start/development
- m. Obtained advice & counsel on an Income Maintenance matter
- n. Obtained non-litigation advocacy services on an Income Maintenance matter
- o. Obtained referral on an Income Maintenance matter
- p. Obtained other benefit on an Income Maintenance matter
- q. Obtained representation on an Income Maintenance matter-no other outcome

EDUCATION OUTCOMES

- a. Secured an appropriate public education
- b. Secured appropriate educational services in an inclusive and integrated setting
- c. Secured transition services as part of their IEP
- d. Obtained reversal of illegal suspension/expulsion from school
- e. Obtained reinstatement to School in lieu of suspension or expulsion
- f. Obtained decision that disciplinary incident was a manifestation of child's disability
- g. Avoided or delayed suspension or expulsion
- h. Reduced length of suspension or expulsion
- i. Overcame barrier to enrollment in school
- j. Obtained special education eligibility
- k. Obtained necessary supplemental or related educational services
- l. Obtained Juvenile court order compelling LEA to provide services and/or information

- m. Avoided inappropriate special education classification
- n. Obtained appropriate educational plan under special education law
- o. Obtained correction of school records
- p. Obtained advice & counsel on an Education matter
- q. Obtained non-litigation advocacy services on an Education matter
- r. Obtained referral on an Education matter
- s. Obtained representation in an education matter-no other outcome
- t. Obtained other benefit on an Education matter

EMPLOYMENT OUTCOMES

- a. Overcame, or obtained redress for, job discrimination
- b. Obtained wages and/or back pay due
- c. Received assistance and Monitoring of Complaint to recover back pay filed with state or federal agency
- d. Received assistance with filing of small claims case to recover back pay
- e. Obtained judgment for wages and/or back pay due but unable to collect
- f. Avoided, or obtained redress for, wrongful discharge
- g. Delayed discharge
- h. Obtained, preserved or increased employment benefit such as pensions
- i. Obtained job training
- j. Resolved on-the-job issues such as safety or grievance procedures
- k. Obtained advice & counsel on an Employment matter
- l. Obtained non-litigation advocacy services on an Employment matter
- m. Obtained referral on an Employment matter
- n. Obtained other benefit on an Employment matter
- o. Obtained representation in an employment matter-no other outcome

IMMIGRATION OUTCOMES

- a. Immigrant avoided deportation or obtained legal status

- b. Obtained relief from deportation
- c. Obtained citizenship
- d. Obtained asylum or relief under convention against torture
- e. Obtained release from INS custody
- f. Obtained adjustment of legal status
- g. Obtained employment authorization or obtained/replaced green card
- h. Family kept intact
- i. Obtained tort relief under civil rights claim
- j. Obtained relief or redress from constitutional violation
- k. Obtained administration relief from misconduct
- l. Undocumented minor obtained declaration as abused, neglected or abandoned
- m. Obtained advice and counsel in an immigration matter
- n. Obtained non-litigation advocacy services in an immigration matter
- o. Obtained adverse decision in an immigration matter
- p. Obtained other benefit on an immigration matter-none of above
- q. Obtained representation in an immigration matter-no other outcome

JUVENILE OUTCOMES

- a. Obtained benefits of emancipation
- b. Obtained advice & counsel on a Juvenile matter
- c. Obtained non-litigation advocacy services on a Juvenile matter
- d. Obtained referral on a Juvenile matter
- e. Obtained other benefit on a Juvenile matter
- f. Secured acquittal in delinquency case
- g. Secured reduced charges in delinquency case
- h. Secured community-based disposition in delinquency case
- i. Secured residential treatment alternative to commitment to DJJ in delinquency case
- j. Secured dismissal of CHINS charges
- k. Secured appropriate services in CHINS case

- l. Secured necessary services through filing of CHINS petition
- m. Maintained placement of child with family in delinquency or CHINS case
- n. Secured finding of abuse and neglect against parents
- o. Improved terms of foster care plan
- p. Compelled local CPMT to provide necessary services for juvenile
- q. Compelled other public agency (such as mental health services) to provide services for juvenile required or authorized by law
- r. Obtained appropriate service plan for child in custody of DJJ
- s. Obtained appropriate re-entry plan for child in custody of DJJ
- t. Obtained representation on a juvenile matter-no other outcome

CONSUMER / FINANCE OUTCOMES

- a. Obtained federal bankruptcy protection
- b. Stopped or reduced debt collection activity
- c. Averted repossession
- d. Avoided or reduced deficiency judgments
- e. Avoided or ended garnishment or levy
- f. Overcame unfair or illegal sales contracts
- i. Obtained insurance benefits (other than health or disability)
- j. Obtained or preserved credit
- k. Resolved credit reporting errors
- l. Overcame fraudulent sales practice
- m. Avoided or delayed utility termination
- n. Secured Utility Services
- o. Obtained advice & counsel on a Consumer matter
- p. Obtained non-litigation advocacy services on a Consumer matter
- q. Obtained referral on a Consumer matter
- r. Obtained assistance with tax issues
- s. Obtained representation on a consumer matter-no other outcome

t. Obtained other benefit on a Consumer matter

CONSUMER OUTCOMES		YES	NO	N/A
Obtained monetary claim?		<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>
Reduced/avoided debt?	Multi-area	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
Reduced/avoided garnishment/attachment?		<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
Prevented/reversed repossession?		<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>
Avoided arbitration?	Specific	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>
Preserved assets?		<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
Increased assets?		<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>
Obtained/restored utilities?		<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>
Had impact beyond individual client(s)?		<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>
Significant outcome not covered by list?		<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>
What other significant outcome?	Ideas for new outcomes	<input type="text"/>		
If INCOME, ASSETS, or DEBT were an issue, answer the appropriate question pair(s):				
Actual monthly income at the time case was closed:	<input type="text" value="\$"/>			
If Legal Aid had not been involved, what would current monthly income be at the time case was closed:	<input type="text" value="\$"/> Incremental change only			
Actual value of assets at time case was closed:	<input type="text" value="\$"/>			
If Legal Aid had not been involved, what would the value of assets be at time case was closed:	<input type="text" value="\$"/>			
Actual amount of debt at the time case was closed:	<input type="text" value="\$ 9663"/>			
If Legal Aid had not been involved, what would the amount of debt be at the time case was closed:	<input type="text" value="\$ 31851"/>			