



Confidentiality Agreement

As a Peer Partner with Foster Care Advocacy Center, you will be exposed to information and materials which are confidential and proprietary and of both vital importance to the economic well-being of Foster Care Advocacy Center and to the protection of the attorney-client privilege which is established with the Organization's clientele as a consequence of the legal representation of our clients. You will not at any time disclose or use, either during or subsequent to your formal and informal work with the Organization, any information, knowledge, or data which you receive or develop during your internship/volunteerism which is considered proprietary by Foster Care Advocacy Center or which relates to the sensitive personal information of our clients. Such information, knowledge, or data includes the following, which is by example only: processes, know-how, designs, drawings, diagrams, formulas, test data, accounting or financial data, pricing or salary data, marketing data, business plans and strategies, negotiations and contracts, research, customer or vendor lists, inventions, and discoveries ('trade secrets'), and client information and/or facts learned by the members of the Organization in the course of representing the client.

At no time should you discuss details of a case, reveal a client's identifying personal information, provide client records or attorney work product, disclose representation strategies, or provide personal details of a client or case-related matters to any outside individual or organization without the express permission of your supervisor within Foster Care Advocacy Center. Because you are ultimately working under the supervision of a lawyer as part of a legal team, all communications with clients are confidential, and failure to maintain that confidentiality disrupts attorney-client privilege, which irreparably harms our clients. This means you may only discuss what Foster Care Advocacy Center clients tell you with Foster Care Advocacy Center staff unless expressly directed otherwise by your supervisor within the Organization. However, this privilege does not supersede any ethical duty to report suspected abuse or neglect to the appropriate agency. You may not use any information learned through your assistance on a case or work with the Organization to aid an adverse party, and you may not misrepresent your role on a case when discussing your efforts after your partnership with us ends. You may not tell clients' stories without the express written permission of the Executive Director of Foster Care Advocacy Center.

You further agree that upon termination of your partnership with Foster Care Advocacy Center, you shall promptly return any and all documents containing the above information, knowledge, or data, or relating thereto, to Foster Care Advocacy Center. You further agree that you shall not attempt to access the Organization's computers remotely. This agreement shall be binding upon your successors, heirs, assigns, and personal representatives and shall be for the benefit of the successors and assigns of Foster Care Advocacy Center. In the event that a dispute arises concerning this agreement and a lawsuit is filed, the prevailing party shall be entitled to reasonable legal fees and costs from the other party.

You acknowledge that proprietary information, attorney work product, and sensitive client information are created through substantial cost and effort of Foster Care Advocacy Center and our clients, and that unauthorized use or disclosure would cause irreparable injury to Foster Care Advocacy Center and our clients. You hereby consent to the order of an immediate injunction, without bond, from any court of competent jurisdiction, enjoining and restraining you from violating or threatening to violate this provision.

You understand that your continued partnership with Foster Care Advocacy Center is contingent upon your compliance with this agreement.

Signature

Date

Printed Name