

Family Preservation Project Intake Assessment Tool

Client:

Date of conversation:

Introduction: *overview of the program; timeframe & overview of content of conversation; solicit any questions.*

HOUSEHOLD INFORMATION

Review household members names and DOB, confirm income and immigration status if needed.

Ask to share one or two sentences about each child [*we want to hear how the client talks about their kids and also get a sense of who the kids are, which helps inform our work with the family*]:

EDUCATION

- What schools or daycare do your kids go to?
- Any IEPs or 504s / special needs?
- How are they in school / any attendance concerns?
- Do you have any issues or concerns with the school(s) or daycare(s)?

DCF HISTORY:

- Date case opened & why:
- What is your understanding of the DCF case right now?
- Has DCF given you a safety plan or action plan?

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- What's your understanding of it?

- Has DCF ever threatened or removed your kids in the past?
 - If yes, tell me more:

- Is DCF threatening to remove your kids now?
- When is your next DCF home visit or when was most recent visit?

- What services has DCF put in place and how are they going?

- Anyone other than yourself involved in childcare? Does DCF know they are providing childcare?

- Do you have a support network? Who do you lean on, who can you call in an emergency or for help? [*friends, family, faith community, co-workers, neighbors, therapist?*]

HOUSING

- What is your housing situation?

- Have you gotten a NTQ from your LL?

EMPLOYMENT

TRANSPORTATION

HEALTH CARE

Physical Health

- Confirm kids are covered by insurance.
- Name and phone number of pediatrician:

- Any upcoming medical appointments?

- Is everyone up to date medically?
- Any chronic or acute health conditions?

Mental Health

- Is anyone in the family currently engaged in mental health or substance use services?

- If not, anyone who might benefit from those services?

Any household pets? *[we ask because we come to the house for home visits but also if there are a lot of pets / potential hoarding that is relevant to DCF case]*

PUBLIC BENEFITS Pre-screening

We might be able to do an internal referral to benefits unit if any of the below are applicable:

- Client's DTA benefits were reduced recently for an unknown reason
- Client has been fired or laid off in the past year
- Client applied for disability benefits and received a denial

Notes:

CORI SEALING Pre-screening

- Do you have any criminal charges that you would like help sealing?
 - *Note that DCF can still access sealed records, but an employer or school wouldn't be able to. Also a misdemeanor has a 3 year wait, felony is 7 years*

COURT INVOLVEMENT

- Do you have any other legal proceedings of any kind going on?
 - if so, what's the next court date?

SUMMARY

Family Strengths:

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- Some things to consider:***
- *Who is their support network?*
 - *Do they have a source of income?*
 - *Do they have stable housing?*
 - *How do they interact with their kids?*
 - *How are they oriented towards DCF?*
 - *Do they seem to have capacity to regulate emotions and/or manage stress?*
 - *Do they have experience advocating for themselves and/or others?*

Next Steps: